

Illinois Idea HS Faculty Team Meeting Notes
ISU, Bloomington
April 4, 2008

Faculty Participants

CSU: Sylvia Gist

GSU: Steve Shih

ISU: Stephen Perry

NIU: Mary Pritchard, Chair; Marilyn Bellert, Jim Leon, Gail Williams

SIU-C: Peggy Wilken

SIU-E: Gireesh Gupchup

WIU: Bill McCamey, Nancy Parsons, Steve Reinhart

Others: Ellen Parham, Alliance State Coordinator; Antigone Kotsiopoulos, IAA Consultant

Bob Fisher, External Evaluator

1. Update from Grant Steering Committee

- Three online courses submitted under the January RFP will be delivered in Spring 09. Courses funded under the new RFP will be delivered Summer 09 and Fall 09. Antigone suggested that (1) the Alliance determine priorities for subject areas needed, and (2) encourage developers in similar topics to collaborate; e.g. global terrorism.
- ExpanSIS software training for all campuses is complete.
- Generic course designators beginning with HS- were approved.
- Third year HECA proposal themes are independence (self-funded operations), assessment and evaluation, and outreach and dissemination.

2. Report from NIU

- Intellectual Property issue. Need to revise language to encourage collaborative development by faculty from more than one university. Rights to other uses of course materials (textbooks, commercial courses) may need to be negotiated with the Board of Directors. In principle, the Alliance will not fund competition with itself.
- Marketing materials – need stories for campus newspapers, professional newsletters and organizations, and regional media. Ask students to publicize on My Space or Facebook after they take courses. Alert campus coordinators, so they can send marketing and info packets to advisors and others as needed. Participants made numerous suggestions for clarifying and improving the pieces. Need to expand the marketing plan to 2-3 years.

3. Tentative list of Spring 09 course offerings

Each university needs to allocate slots in its courses for Alliance students. Coordinators will decide which students use the slots, not instructors; need to utilize a waiting list. Will need an instruction sheet for instructors and coordinators. The Alliance will subsidize courses with low enrollments during the first two semesters. Participants made changes to the list of offerings.

We need agreements that courses will be offered and slots available to Alliance students. Alliance will develop a 2-3 year rotation of courses and make agreements with offering institution.

CAHC 493/593	Crisis Intervention for the Helping Professions	(NIU)
COM 359?	Community Readiness: Communications in Crisis	(ISU)
CSCI 550	Principles of Computer Security	(NIU)
CSCI 552	Telecommunications and Network Security	(NIU)
CSCI 559	CISSP Review	(NIU)

CPSC 581	Information Security Policy	(GSU)
EM 461	Business and Industry in Crisis Management	(WIU)
EM 478	Managerial Issues in Hazardous Materials	(WIU)
GEOG 359/555	Introduction to GIS	(NIU)
SOC 488	Community and Fire Threat	(WIU)
TNED 385	<i>Industrial ??</i>	(CSU)
UNIV 310/510	Foundations of Homeland Security and Disaster Preparedness	(NIU)
WED 498	Disaster Preparation and Emergency Management for Families	(SIU-C)
<i>WIU – 2 additional courses</i>		

Summer offerings?

4. Review of process for assessment of Alliance curricular offerings

Participants approved the process for identifying student learning outcomes that are met by course objectives in individual courses. Each instructor will complete an assessment plan and submit sample documents and data on the required schedule for consideration by the Course Review Team. Individual course results will be shared with instructors and aggregate results reported to the Board of Directors. See “Proposed Illinois IDEA HS Assessment Process.”

5. Review of Student Learning Outcomes for shared homeland security courses

Instructors present agreed that appropriate outcomes for their courses were identified in the draft. All 2008 and 2009 instructors will be asked to review and correct these identifications. Individual course learning outcomes may need to be updated to align with the assessment rubrics.

6. Development of rubrics for each objective with sub-components

For Colorado State archive of rubrics, go to >CSU Provost’s Office/Assessment program
 >Planning for Improvement and Change
 >View All Resources and then >Best Practices: Search by course subject area
 Or >Research Instruments & Evaluation Forms and sort by program

7. Update on IllinoisIDEA HS website and clearinghouse

WIU is developing simulations related to the seven Learning Outcomes. Members are encouraged to send ideas to Nancy Parsons.

8. Report on campuses on homework from previous meetings

- Policies related to plagiarism etiquette, orientation, and other issues for online students. Module for these subjects are available and could be adapted. Personal and computer readiness tests should be added to the IDEA HS website.
- Possibility of entrance and exit surveys? Contracts prevent sharing of student evaluations on some campuses. Surveys for feedback on Alliance operations may be possible.

9. Status of course approval at member institutions

- Posting syllabi and course outlines on the website is in process.
- Approval of courses and identification of course numbers for each course are also underway on all campuses.

10. Meeting schedule for FY08 at ISU

- July 11
- September 12